

DELHI AVIATION FUEL FACILITY (P) LIMITED

Request for Proposal (RFP)

FOR

**Supply of Navy Blue School Socks (Boys & Girls)
2016-17**

TABLE OF CONTENTS

Section	Document description	Page No.
1.	Request for Proposal	3
2.	Company Profile	4
3.	Terms & Conditions	4
4.	Specifications & List of Schools (Annexure A)	5
5.	Format of Quotation	6

1. REQUEST FOR PROPOSAL

Delhi Aviation Fuel Facility (P) Ltd (DAFFPL) invites sealed Quotation providing for Navy Blue School Socks with 2 strips of Sky Blue for underprivileged Students (Boys & Girls) in MCD Run School as per specification as required as a part of CSR initiative.

The Vendor shall be manufacturer/supplier/Dealer and Stockiest of the Socks as specified in Annexure A. The vendor shall have to submit sample of each item(s) with vender name & signature along with Quotation (Inclusive of all taxes). In case sample is not submitted, the Quotation will be rejected.

The Price Bid of vendors will not be opened whose sample fails in quality check. The decision of DAFFPL management in this regard will be final.

The interested vendors are advised to adhere to the following schedule for the purpose of this Request for Proposal and submit their queries, replies & quotations at details mentioned below:

Date of issuance of Request for Proposal	:	September 21 th , 2016
Last Date for submission of queries	:	September 26 th , 2016
Last date for Proposal submission	:	September 30 th , 2016

Contact Details:

For any further clarification & company profile, please visit www.daffpl.in

You can also contact at the following details:

Mr. Ankur Chugh

CSR Coordinator

(Ph.) 011-25654862, M: 7042515160

Email: coordinator@daffpl.in, Prabin.Dokania@gmrgroup.in

Address: Aviation Fuelling Station, Shahbad Mohammad Pur, IGI Airport, New Delhi.110061

Company Profile:

Delhi Aviation Fuel Facility Private Limited (DAFFPL) is a joint venture of Indian Oil Corporation Limited, Bharat Petroleum Corporation Limited and Delhi International Airport Private Limited, providing fuelling infrastructure at IGI Airport, Shahbad Mohammad Pur, Near Dwarka Sec - 8 Metro Station, New Delhi. You can get more details about the company in www.daffpl.in.

TERMS & CONDITIONS:

1. Supply and Delivery

- a. The Supplier undertakes to supply and delivery of Navy Blue School Socks with 2 strips of Sky Blue in various Schools as per Annexure A.
- b. If, socks of some different size is required out of the shoes supplied, the supplier needs the replace the size within 7 days of raising the requirement.

2. Delivery

- a. Delivery of material shall be as per agreed schedule and shall be delivered as per annexure A within 30 calendar days from the date of issuance of PO to the supplier.
- b. In case final delivery of product will not match with submitted sample, it may be rejected fully/partially.

3. Liquidated Damages

Liquidated damages shall be applicable @ 0.5% per week of delay or part thereof subject to maximum of 5% of the order sum.

4. Guarantee/Warranty

Materials shall be guaranteed against manufacturing defects, materials, workmanship for a period of 6 (Six) months from the date of receiving of Socks by schools. Warranty for replacement of material / accessories should be provided free of charges at our premises or Schools as directed.

5. Repeat Order

DAFFPL reserves the right to place repeat order up to the order quantity within 6 (SIX) MONTHS from the date of original order on mutual agreement basis.

6. Payment Terms

100% payment will be done within 10 days of delivery, receipt & acceptance of material at site after adjusting deductible if any.

a. The Supplier needs to submit proper tax paid invoice in favor of:

Delhi Aviation Fuel Facility Private Limited, Aviation Fuelling Station, Shahbad Mohammad Pur, Indira Gandhi International Airport, New Delhi – 110061, India

b. Mentioning tax amount separately in the invoice:

The vendor has to provide their bank details/ PAN / Sales Tax /WCT Registration numbers/Service Tax Registration No. / VAT registration No., as applicable for updating vendor master file. Company is to be informed of any change in address / status of your business / contact details including email address etc.

7. **Submission of Quotation:** Price quote should be submitted in the sealed envelope only. No commercial should be offered through mail.

Annexure A

Specification – SOCKS: Cotton Socks (100% COTTON) – Navy Blue Colour cotton socks with 2 strips of Sky Blue and Company name (**DAFFPL**) embroidered on them.

Picture of Socks:



List of Schools

1. SDMC Primary School, Palam New, New Delhi.
2. SDMC Primary School, Samalka Boys, New Delhi.
3. SDMC Primary School, Samalka Girls, New Delhi.
4. SDMC Primary School, Shahbad Mohammad Pur (Girls), New Delhi.
5. SDMC Primary School, Shahbad Mohammad Pur (Boys), New Delhi.
6. SDMC Primary School, Mahipal Pur (Girls), New Delhi.
7. SDMC Primary Schoo, Dabri, New Delhi.

Format of Quotation

QUOTATION for School Shoes (Boys and Girls)					
S.No.	Description	Quantity	Size	Rate (In Rs.)	Amount (In Rs.)
1	Navy Blue School Socks for Boys and Girls	382	1 Small		
		1362	2 Small		
		1902	3 Small		
		2030	4 Small		
		4268	5 Small		
	Total		9944		
Total (Inclusive of all taxes)					
Total (with tax) in words:					

Sign & Stamp